

Please note: Information provided on this form is not considered as full project brief. This information is for us to get an idea of the type of project that the client want us to engage into and thereafter we will proceed to get a proper detailed brief from the Client through an appointment meeting in person, telephonically or via any other form of audio/video communication.

RESIDENTIAL HOUSE DESIGN PROJECT INTRODUCTORY BRIEF

1.1 CLIENT DETAILS

Name	<input type="text"/>
Contact number	<input type="text"/>
Email	<input type="text"/>
Date	<input type="text"/>

2.1 PROJECT DETAILS

ERF/Plot/Stand No.	<input type="text"/>
ERF/Plot/Stand area(m ²)	<input type="text"/>
Project Location	<input type="text"/>
Project Budget	<input type="text"/>
Project start date	<input type="text"/>

1.2 DO YOU HAVE THE FOLLOWING DOCUMENTS (tick yes or no)

	Yes ✓	No ✓
Site plan	<input type="checkbox"/>	<input type="checkbox"/>
S.G Diagram	<input type="checkbox"/>	<input type="checkbox"/>
Toposurvey drawing (if site is on a terrain)	<input type="checkbox"/>	<input type="checkbox"/>
Geotech report	<input type="checkbox"/>	<input type="checkbox"/>
Zoning certificate	<input type="checkbox"/>	<input type="checkbox"/>
Approved plans (if there are any existing structures on site)	<input type="checkbox"/>	<input type="checkbox"/>

2.2 PROJECT TYPE (tick the relevant boxes ✓)

Extension	<input type="checkbox"/>	Renovation	<input type="checkbox"/>	New building	<input type="checkbox"/>
Single storey	<input type="checkbox"/>	Double storey	<input type="checkbox"/>	Tripple storey	<input type="checkbox"/>
Single residence	<input type="checkbox"/>	Town houses	<input type="checkbox"/>	Apartments	<input type="checkbox"/>
Basement	<input type="checkbox"/>	Artic room	<input type="checkbox"/>	Roof top Terrace	<input type="checkbox"/>
Flat roof	<input type="checkbox"/>	Gable/hipped roof	<input type="checkbox"/>	Monopitch roof	<input type="checkbox"/>

3.1 INTERIOR SPACES (fill in the boxes below)

Rooms and spaces	Quantity(No. of rooms)	Area size(m ²)
Lounge	<input type="text"/>	<input type="text"/>
Dining	<input type="text"/>	<input type="text"/>
Kitchen	<input type="text"/>	<input type="text"/>
Pantry	<input type="text"/>	<input type="text"/>
Scullery	<input type="text"/>	<input type="text"/>
Laundry room	<input type="text"/>	<input type="text"/>
lock up garage	<input type="text"/>	<input type="text"/>
Bathroom	<input type="text"/>	<input type="text"/>
Storage	<input type="text"/>	<input type="text"/>
Bedrooms	<input type="text"/>	<input type="text"/>
Bedrooms ensuite	<input type="text"/>	<input type="text"/>
Walk in dresser	<input type="text"/>	<input type="text"/>
Guest bedroom	<input type="text"/>	<input type="text"/>
Guest toilet/ cloak room	<input type="text"/>	<input type="text"/>
Games room	<input type="text"/>	<input type="text"/>
Cinema	<input type="text"/>	<input type="text"/>
Gym	<input type="text"/>	<input type="text"/>
Bar	<input type="text"/>	<input type="text"/>
Pyjama lounge	<input type="text"/>	<input type="text"/>
Study	<input type="text"/>	<input type="text"/>
Office	<input type="text"/>	<input type="text"/>
Library	<input type="text"/>	<input type="text"/>
Wine cellar	<input type="text"/>	<input type="text"/>
Voids(double volume or tripple volume)	<input type="text"/>	<input type="text"/>
Ballroom	<input type="text"/>	<input type="text"/>
Sauna	<input type="text"/>	<input type="text"/>
Strong room	<input type="text"/>	<input type="text"/>
Man cave/ Music studio	<input type="text"/>	<input type="text"/>

3.2 OUTDOOR SPACES (fill in the boxes below)

Outdoor space	Quantity(No. of rooms)	Area size(m ²)
Porte cochere	<input type="text"/>	<input type="text"/>
Entrance Porch	<input type="text"/>	<input type="text"/>
Patios/verandah	<input type="text"/>	<input type="text"/>
Swimming pool	<input type="text"/>	<input type="text"/>
BBQ area	<input type="text"/>	<input type="text"/>
Gazebo	<input type="text"/>	<input type="text"/>
Tennis court	<input type="text"/>	<input type="text"/>
Bauma/Fire pit	<input type="text"/>	<input type="text"/>
Courtyards	<input type="text"/>	<input type="text"/>
Outdoor shower	<input type="text"/>	<input type="text"/>
Balcony /Terrace	<input type="text"/>	<input type="text"/>
Helipad	<input type="text"/>	<input type="text"/>
Gate House	<input type="text"/>	<input type="text"/>
Boat Dock	<input type="text"/>	<input type="text"/>
Staff quarters	<input type="text"/>	<input type="text"/>
Cottage	<input type="text"/>	<input type="text"/>
Pool house	<input type="text"/>	<input type="text"/>
Pump room	<input type="text"/>	<input type="text"/>
Generator room	<input type="text"/>	<input type="text"/>

3.3 OTHER SPACES (Please specify)

4. SUBMISSION INSTRUCTIONS

Fill in the form and attach all supporting site documents that you ticked on section 1.2. Email them to admin@smadg-arch.com You will receive a notification on email to acknowledge receipt of your form then one of our team member will contact you to discuss your brief further and schedule a meeting appointment or a site visit if necessary.

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